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EVENT CODE:

nzws2

Dear Parent/Carer

YEAR 9 CONSULTATION EVENING – TUESDAY 5 FEBRUARY 2019 (4.30pm – 8.00pm)

You are invited to come into school to discuss your child's progress with their subject teachers.

Bookings for the evening on Tuesday 5 February can be completed using www.schoolinterviews.co.uk a link to the website can also be found on the school's website in the 'diary' tab at the top of the page www.ags.bucks.sch.uk

You will be able to choose which subject teachers you would like to meet and the booking is run on a first come, first served basis. Unfortunately as such, it is **highly unlikely** you will be able to book appointments with **all** your child's teachers on the actual evening.

To make your appointments:

- Log onto www.schoolinterviews.co.uk
- Enter the event code displayed at the top of this letter. You will be prompted to enter your details and son's name & house group
- **CHECK THE EVENT GUIDANCE NOTES ON PAGE 2 BEFORE SELECTING APPOINTMENTS**
- For the first half of the booking period you will only be able to book a maximum **of 7 appointments** to ensure fairness across the year group. Later in the booking period this restriction will be relaxed and any available slots can be taken (Please take note of the specific dates listed below)
In the first instance we recommend that you prioritise subjects that your child is most likely to want to continue with at GCSE or where there are other known work issues to discuss.
- Choose the teachers you would like to meet and select times that are convenient for you. The system shows when teachers are available.
- When you have completed your bookings, you will receive an email containing a list of the appointments and times which you can print or display for the event. Always check your junk/spam folder just in case!

The system will open for bookings by **6.00pm on Friday 25 January 2019**

Booking restrictions will be lifted by **6.00pm on Wednesday 30 January 2019**

Booking will close at **12.00pm on Monday 5 February 2019**

If you are unable to make a booking between those times, or you need to make any amendments after Monday 5 February, please contact Mrs J Warman, Office Manager jwarman@ags.bucks.sch.uk who will be able to assist you.

Kind regards

Mr G Dallas – Assistant Head

YEAR 9 PARENTS' CONSULTATION EVENING – GUIDANCE NOTES

Due to the specific nature of this event please check the following important details **BEFORE** booking appointments:

- a. During the Year 9 Consultation Evening you will have the opportunity to attend a brief information session held in the Lecture Theatre concerning the Year 10 GCSE options process from Dr Smith, Assistant Head (Upper School Years 10 & 11), in addition to updated information from the Headmaster relating to the school in general.

The same information session will be held at the three times listed below:

1. **4.30pm**
2. **6.00pm**
3. **7.30pm**

You do not need to specify in advance which one you would like to attend, but please book your subject appointments accordingly. The talk will last for approximately 30 minutes, but in case of questions do please allow 40 minutes just to be on the safe side.

- b. Please note: Mr O Driscoll (Head of Year 9) will only be available for his subject appointments. For any Pastoral concerns please contact him at a later date: rodriscoll@ags.bucks.sch.uk Mr Dallas, Assistant Head (Middle School, Years 8 & 9) will be available for conversations throughout the evening. You will find him in the Main Hall.
- c. Throughout the evening our careers advisors from [ADVIZA](#), Mrs Franklin and Mr Ransberger will be manning a stand near the refreshments at the back of the Main Hall. Please do come and have a chat with them if you require any specific advice concerning careers.