



EVENT CODE:

**kvsjy**

January 2019

Dear Parent/Carer

## YEAR 10 CONSULTATION EVENING – TUESDAY 22 JANUARY 2019 (5.00pm – 8.00pm)

You are invited to come into school to discuss your child's progress with their subject teachers.

Bookings for the evening on Tuesday 22 January can be completed using [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk) a link to the website can also be found on the school's website in the 'diary' tab at the top of the page [www.ags.bucks.sch.uk](http://www.ags.bucks.sch.uk)

You will be able to choose which subject teachers you would like to meet and the booking is run on a first come, first served basis. Unfortunately as such, it is **highly unlikely** you will be able to book appointments with **all** your child's teachers on the actual evening.

To make your appointments:

- Log onto [www.schoolinterviews.co.uk](http://www.schoolinterviews.co.uk)
- Enter the event code displayed at the top of this letter. You will be prompted to enter your details and child's name
- **CHECK THE EVENT GUIDANCE NOTES ON PAGE 2 BEFORE SELECTING APPOINTMENTS**
- For the first half of the booking period you will only be able to book a maximum **of 7 appointments** to ensure fairness across the 186 or so students. Later in the booking period this restriction will be relaxed and any available slots can be taken (Please take note of the specific dates listed below)
- Choose the teachers you would like to meet and select times that are convenient for you. The system shows when teachers are available.
- When you have completed your bookings, you will receive an email containing a list of the appointments and times which you can print or display for the event. (Always check your junk/spam folder just in case)

The system will open for bookings by **6.00pm on Monday 14 January 2019**

Booking restrictions will be lifted by **6.00pm on Friday 18 January 2019**

Booking will close at **9.00am on Monday 21 January 2019**

If you are unable to make a booking between those times, or you need to make any amendments after the deadline has passed, please contact Mrs J Warman, Office Manager who will be able to assist you. [jwarman@ags.bucks.sch.uk](mailto:jwarman@ags.bucks.sch.uk)

Kind regards

**Mr G Dallas – Assistant Head**

# YEAR 10 PARENTS' CONSULTATION EVENING – GUIDANCE NOTES

Due to the specific nature of this event please check the following important details **BEFORE** booking appointments:

For the majority of subjects your child will be taught by a single member of staff and as such you are free to book with that person where they have available time slots. For subjects where the teaching is shared or for other specific reasons please check the table below before booking your appointments for the subjects listed.

**Mr Rooney, Head of Year 10 and Dr Smith, Assistant Head (Upper School – Years 10 & 11) will be based in the Main Hall if you would like to speak to them regarding any pressing concerns/issues.**

SUBJECT	STAFF *Head of Department	BOOKING NOTES
Drama	*Mr R Warner, Mrs J Isherwood	All book with Mrs Isherwood only
Engineering	*Dr A Twissell, Mrs S Giddings	Please book with the member of staff who taught your child last term on the previous rotation.  For those who were taught by Mrs P Lalli, please book with either Dr Twissell or Mrs Giddings and they will be able to provide feedback.  (Mrs P Lalli left the school in December 2018)
Geography	*Mr M Corby, Mr M Jones, Mr M Travers	Mr Travers will not be in attendance at the parents' evening. For feedback or queries please email him directly  <a href="mailto:mtravers@ags.bucks.sch.uk">mtravers@ags.bucks.sch.uk</a>