

AYLESBURY GRAMMAR SCHOOL



FULL GOVERNING BODY MEETING MINUTES: 4 DECEMBER 2020 8.00AM

PRESENT:	Mr R Williams (Chairman)	Mr K Hardern
	Mr K Amor	Mr C King
	Mr M Brock	Mr Y Odukoya
	Mr J Collins	Mr M Sturgeon (Headmaster)
	Mr N Gibbs	Mrs A Ward
		Mr S Winman
IN ATTENDANCE:	Mrs C Cobb	Clerk
APOLOGIES:	Mr P Bown	Mrs J Dennis
	Mr L Cobley	Ms J Moore

1 NOTIFICATION OF ANY OTHER BUSINESS

The following items were tabled under Any Other Business:

- Articles of Association and Funding Agreement
- Parent Governor elections
- Governor Profiles

2 DECLARATION OF INTERESTS

Mr Winman declared an interest in his capacity as leading the leadership training for Challenge Partners.

Mr King declared an interest in his capacity as Data Protection Officer

3 APPOINTMENT OF CO-OPTED GOVERNOR

Governors unanimously appointed Mrs Ward as a Co-opted Governor

4 ACCOUNTS 2019/20

The accounts and Trustees report 2019/20 had been previously circulated. Governors noted the RiF Committee had scrutinised the accounts, Landau Baker Auditors had attended the last RiF meeting and reported the financial controls are very good.

Governors approved the accounts 2019/20 on the recommendation of the RiF Committee.

5 MONTHLY MANAGEMENT ACCOUNTS

The Chairman reported at the RiF Committee meeting, the Auditors recommended there is acknowledgement that the management accounts are reviewed by the Chairman of Governors each month with written feedback/approval sent back to the Resources Director. Governors discussed and gave delegated powers to the Chairman of RiF to do this. Governors agreed to channel all questions through the Chairman of RiF.

Chairman of
RiF

6 ADMISSIONS POLICY 2022

The draft policy with amendments had been previously circulated. The Headmaster reported following earlier discussions, the policy now includes that six places in Year 7 are ring fenced for pupils who attract the pupil premium funding, with a lower entry score and the policy aligns with Aylesbury High School. Governors agreed this was a positive step and that the policy should go out for consultation and would come back to the next meeting to be determined.

Agenda

7 HR EMPLOYMENT MANUAL

The Chairman reported the manual will replace all existing HR policies. The manual was drawn up by VWV, reviewed by the Headmaster and Mrs Miles and then a further review was undertaken with Mr Cobley and himself. The Headmaster reported the manual was also reviewed by the NEU representative, on the staff body, who made a couple of minor amendments. **The Chairman asked if the Leave Policy, under maternity leave, covers any gender?** The Headmaster responded VWV confirmed the use of the word “partner” is without gender. **Mr Collins asked how staff will be made aware of the manual?** The Headmaster responded it will be included in the Staff briefing on 7 December 2020 and a summary sheet of all the changes will be drawn up. **The Chairman further reported the Pay Review Committee terms of reference will need to be updated to reflect the revised Pay Policy, this will be done alongside a recommendation to increase the scope of the Committee and will be come back to the next meeting.**

Chairman
Agenda

Governors approved the HR Employment Manual as circulated.

8 ANY OTHER BUSINESS

8.1 ARTICLES OF ASSOCIATION AND FUNDING AGREEMENT

The Chairman reported a review of the Articles and Funding Agreement is going to be undertaken by the Members of the Academy Trust. The DfE would like to see greater separation between the Members and the Governing Body and there have also been a number of other changes to the DfE model policy since the school converted to an Academy. Advice is being sought from VWV on this.

8.2 PARENT GOVERNOR ELECTIONS

Governors discussed and agreed they will take place early in the spring term.

8.3 FUTURE AGENDA ITEMS

The Behaviour policy and Examinations Policy were deferred to the next meeting.

Agenda


9 DATES OF FUTURE MEETINGS (8 – 11AM)

Friday 22nd January 2021

Saturday 27th March 2021 (Strategy Meeting)

Friday 14th May 2021

The meeting closed at 10.30am



Signed

CHAIRMAN

Date ...22 January 2021...