

AYLESBURY GRAMMAR SCHOOL

RESOURCES INCLUDING FINANCE COMMITTEE
MINUTES OF THE MEETING HELD ON
THURSDAY 7 OCTOBER 2021, 8.00am in the Boardroom



PRESENT:	Mr M Brock (Chair) Mr P Bown Mr J Collins Mr A Fails Mr N Gibbs	Mr K Hardern Mr M Sturgeon (Headmaster) Mrs A Ward Mr E Walter Mr R Williams
IN ATTENDANCE:	Mrs C Cobb Mr I Digby Mr S Druitt Miss C Hart	Clerk Resources Director Premises Manager Governor
APOLOGIES:	Mrs J Dennis	

	ACTION
1 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN	
2 ANY OTHER BUSINESS No items were tabled under Any Other Business	
3 DECLARATIONS OF INTEREST There were no declarations of interest.	
4 MINUTES AND MATTERS ARISING	
4.1 MINUTES The minutes of the meeting held on 24 June 2021 were previously circulated and agreed to be a correct reflection of the meeting. The Chair signed the minutes.	
4.2 ACTIONS FROM THE PREVIOUS MEETING The actions arising from the meeting had been previously circulated. Arising from the actions: Internal scrutiny on payroll – The Resources Director reported an alternative company, Azets, has carried out the internal scrutiny and the report is due shortly Cyber security penetration testing – This was deferred to the next meeting	Agenda
5 HEALTH AND SAFETY REPORT The Health and Safety Committee met on 27 September 2021, minutes had been previously circulated. The Health and Safety Governor reported he would be carrying out a site visit and would report back to the next meeting. Governors noted the health and safety manual (previously circulated) has been reviewed in detail by the Health and Safety Governor and agreed it should be recommended to the FGB for approval and that the Chairman of Governors should sign the statement of intent.	Mr Collins Agenda FGB

6 PREMISES MATTERS

The Resources Director had previously circulated a memo which included a report on the Hall roof; New entrance – phase 1; New entrance – phase 2; Refurbishment of the Wynne Jones Centre; Other works/project. Arising from the memo:

New entrance – Governors noted building controls have requested the railings on the ramp are extended. A cost price has been requested and the work will go ahead as soon as possible. **The Chair asked what the position is on the final account?** The Resources Director responded it is a rolling account for the whole project and it is on track.

Wynne Jones Centre refurbishment – Governors noted whilst there is no operational impact on the delay to completing the refurbishment, the delays are very disappointing and requested alternative companies were considered for future work.

Victoria Park – The School has commissioned a company to consider the feasibility of making a planning application for Victoria Park. The area is not included in the Aylesbury Vale local plan but as it is privately owned it would not be. Another company has been commissioned to draw up plans for the site, and their initial thoughts are that 56 houses could be built valuing Victoria Park between £4.2 - £5 million, with planning permission granted. Barker Associates have carried out a feasibility study on an 18 acre site outside of Aylesbury, which could accommodate a pavilion, 5 football pitches, 2 cricket pitches and parking for 100 cars. The cost including the land would be circa £8 million. If such a project went ahead, the current facilities on the school site would then be re-purposed to manage the core PE run at the school. Chandler Garvey have been commissioned to do a land search for an 18 acre site. A capital campaign to raise £3 million will need to be considered and the Development Director has started work on this. The Resources Director further reported when more information is available the next step will be to talk to the AGS Foundation.

CIF bid applications – Governors delegated to the RIF sub-committee to agree the two applications which should be made once the Condition Improvement Survey is received.

Badger update – Mr Druitt reported the badgers are still present and active at Victoria Park and they are now starting to affect the pitch. The costs to relocate them will be between £40,000 to £80,000 as there are no exceptional circumstances to move them. The Chair confirmed that on the assumption that these costs are unavoidable this is the sort of expenditure for which the school holds reserves.

Rolling refurbishment update – the schedule, with approximate costs and description of works was previously circulated. There were no matters arising from the report.

Premises Development Plan – The plan had been previously circulated, Governors noted it is in priority order and the top priorities are moving the SEND department to the centre of the school, so that it accessible to all students and staff; creating more space for PE and installing canopies with some racking, for students to leave their bags, Covid has demonstrated that lockers are unnecessary.

Headmaster to present a report on the opportunities presented by the lockdowns and what is likely to be taken forward pertaining to the premises – The Headmaster reported the one way system, hand sanitisers and wipes for desks have not been changed, parent consultation evenings will remain virtual for the time being, more time has been built into the timetable for moving from one class to another and emergency procedures have been changed. We have moved back to combining break and lunchtime, so that clubs can operate, but this has presented challenges in the dining room.

Sub-committee

Resources
Director
Resources
Director
Mr Collins,
Mrs Ward, Mr
Williams
Agenda

8 IT STRATEGY

Resources
Director

9 STRATEGIC PRIORITIES (pertaining to the committee)

		ACTION
<p>The update on the strategic priorities had been taken at other points on the agenda.</p> <ul style="list-style-type: none"> • Develop a plan for an off-site extra-curricular sports facility • Complete final phase of Art/DT refurbishment • Develop a plan for a new location for Student Support • Publish, implement and review the IT and Digital Learning Strategy • Develop and publish the premises master plan - The Resources Director agreed to present the Masterplan at the Strategy Day, if available or FGB meeting in January, as this will inform the premises master plan. 		Resources Director FGB
10	CONSIDERATION OF AREAS FOR INTERNAL SCRUTINY	
<p>Governors reminded themselves the three focus areas for 2021 are payroll, penetration testing and safeguarding.</p> <p>Governors requested each of the Committees reviewed the risks pertinent to their committee and identified any areas of focus for internal scrutiny. It will also be an agenda item for the next meeting.</p>		All Committees Agenda
11	ANY OTHER BUSINESS	
11.1	NATASHA'S LAW	
<p>The Resources Director reported the school is fully compliant with Natasha's Law. This has been achieved in conjunction with Bidford who are labelling all food.</p>		
12	DATES OF FUTURE MEETINGS (to take place at 8am)	
<p>Thursday 25 November 2021 (to take place via Google Meet, the Auditors will present) Thursday 10 March 2022 Thursday 23 June 2022</p>		

The meeting closed at 10.05am

Signed Date
CHAIRMAN