



AYLESBURY
GRAMMAR SCHOOL

Founded 1598

COMMUNITY & DEVELOPMENT COMMITTEE MEETING

MINUTES: Thursday 20 October 2022 AT 8am held in the Boardroom

PRESENT:	Mr S Winman (Chair)	Mrs C Hart
	Mr L Cobley	Mr K Hardern
	M P Jennings	Mr M Sturgeon
IN ATTENDANCE:	Mrs C Cobb	Clerk
	Mr G Dallas	Assistant Headteacher
	Mr E Walter	Governor Observer
	Mr R Williams	Chair of Governors
APOLOGIES:	Mr J Collins	Ms J Moore
	Mr T Hall	Mr Y Odukoya
	Mr N Gibbs	

1 APPOINTMENT OF CHAIR AND VICE CHAIR

Mr Winman was appointed Chair and Ms Moore as Vice Chair for one year.

2 NOTIFICATION OF ANY OTHER BUSINESS

No items were tabled under any other business.

3 DECLARATIONS OF INTEREST

Mr Winman declared that he is running the leadership programme for Challenge Partners.

4 MINUTES AND MATTERS ARISING

4.1 MINUTES

The Minutes of the meeting held on 30 June 2022 having been previously circulated and were agreed and signed as a correct record of the meeting.

4.2 ACTIONS TAKEN SINCE THE LAST MEETING

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The progress on the actions from the last meeting had been previously circulated.

Article for Aylesburian magazine – The Chair agreed to write an article for the magazine

Chair

5 POLICIES FOR REVIEW

Governors reviewed and agreed the policies as circulated and should be recommended to the FGB for approval:

- ICT acceptable use policy for students
- Supporting students with medical needs
- Online safety policy
- Educational Visits policy – Governors noted the policy complies with the updated KCSIE, which has significantly increased the administration around parents DBS checks for exchange visits.

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6 STAKEHOLDER ENGAGEMENT

Sport and engagement of the wider community

Mr Duggan, Director of Sport, gave Governors an update on the engagement with the wider community through sport.

A parent group has been created to support the PE department. Through this sponsorship, opportunities for students, increasing the provision including a climbing club, river dancing, golf, has come about. A few things have not yet started to include Marshall Arts and this is something parents are helping with. The plan is to increase the offer to make it accessible for all, creating links in areas like Milton Keynes, so that students who are unable to join AGS extra-curricular on site because of school transport, can still access it nearer to home. Work is also being undertaken to create a strong cricket club ethos and to sign post students to clubs nearer to where they live.

The Headmaster reported Mr Duggan works very closely with the Development Office and local primary schools on outreach work.

How do we engage with SEND students? In the curriculum we have support sets for less able as some of their needs may be greater. PE technicians attend the lessons to support when available. Extra-curricular activities are open to everyone and we actively encourage all to attend. The Headmaster also reported it is about opening up opportunities for all groups including ethnic minorities who might not have had exposure to some sports before they come to AGS and we work hard to be inclusive for all.

7 UPDATE REPORT ON BASELINE STRATEGY FOR REDUCING CARBON FOOTPRINT

Mr Dallas reported the Headmaster, Chair of Governors and himself met with Julie XXXX, Learning Without Walls. We have identified the strands of an outline

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strategy, which we hope to bring back to the next meeting but the strategy will need to be adapted to fit in with the current financial position.

Agenda

8 REVIEW OF SCHOOL DEVELOPMENT OBJECTIVES

Governors reviewed and noted the progress on all the priorities pertaining to the Committee:

CD1 To ensure a sense of belonging through implementation of Equality, Diversity, and Inclusion Strategy – The Headmaster updated Governors that the next phase is to visit other providers to learn effective ways to develop EDI. Other activities to broaden the programme include students recently attending a Diwali Disco

CD3 Further develop, review, and embed the School Welfare strategy – A holistic approach has been drawn up and is going to be reviewed by the SLT, it is about how we support students and staff at school and at home with lots of external support and pathways for people to follow. **How do we know it is being accessed?** Welfare Listeners were created last year, all staff are aware of who they are and they have received training, Line Managers will also receive training. There is an ethos in the school of support and this has been evidenced as one of the reasons why new staff join. New staff are given a buddy when they join and there is an online portal for staff to raise any concerns. **Governors asked if the SLT feel supported?** Mr Dallas responded he did (with his arm tied behind his back and the Headmaster sitting on him). **Is there any high level reporting so that trends can be monitored?** The Wellbe survey will be run again which will measure progress. **The Chair requested an anonymised report from the Welfare Listeners to understand how many people they have heard from.** Under staff absence, there is no long term sickness and no discernable data to suggest concerns. The culture is positive, the biggest challenges remain around Covid, and what staff should do if they contract Covid as there is no Government guidance.

Mr Dallas
Agenda

CD4 – Launch and develop Astra Teaching Alliance (Aylesbury Hub) –

Governors noted there are three potential trainees to interview and there is a national shortage of people applying for teaching careers but the School is very keen to be thorough and provide an excellent experience.

9 REPORT ON STUDENT WELFARE AND WHERE IT MAY BE IMPACTING ON ATTENDANCE

Governors noted attendance remains at 95/96%, any areas where welfare is an issue there are interventions in place.

10 REVIEW OF RISK REGISTER

Governors reviewed the Risk Register and noted the changes made. Governors noted recruitment remains a very high risk. Key person loss – **Governors felt we tolerate it rather than having a plan?** The Headmaster said he works with the SLT and we regularly review the staff they line manage, it is a continuing assessment and we are confident that we have people in place who can pick up

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other things, if necessary. The role profiles are kept under review to ensure we give exposure to high level tasks. **What about the Head of IT?** The Headmaster responded the vital aspects and where the information is, could be picked up by the IT Technicians, the risk is managed.

11 GOVERNOR ENGAGEMENT

Mrs Cox came into the meeting.

Governor profiles – A board with Governor profiles is up in the Main corridor and on the website. All events are shared with Governors on a monthly basis.

School Events - Governors requested for one off events and significant events like Senior and Junior Prize Giving, more notice is given and Governors are asked to commit well in advance of them. All agreed at the January FGB that the events Governors must attend, should be raised.

School Newsletter – Governors agreed to include a piece each time.

Parent Evenings – Two Governors to be available for one hour for each online session. Mr Cobley to circulate the calendar for all Governors to join and what the expectations are.

FGB

Mr Cobley

12 EXIT INTERVIEWS

A report was previously circulated. Governors deferred this to the next meeting. Mr Dallas agreed to raise the report with the SLT, so that Governors could understand the SLT response.

Mr Dallas
Agenda

13 STUDENT BEHAVIOUR

The Headmaster reported two incidents, which had involved a number of students, the process undertaken to involve the respective parents and external agencies who have been involved. The view of staff is that the behaviour is due to a lack of maturity with relationships and this is a consequence of the lockdown during the pandemic. The school is working very hard around the educational piece social media, whistleblowing and keeping children safe.

14 FUTURE AGENDA ITEMS

- Student Ambassadors to update Governors on Student Action Group (Spring term)

Agenda

15 DATES OF FUTURE MEETINGS

Thursday 26 January 2023

Thursday 15 June 2023

The meeting ended at 10am



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Signed.....Date.....