



AYLESBURY
GRAMMAR SCHOOL

Founded 1598

COMMUNITY & DEVELOPMENT COMMITTEE MEETING

MINUTES: Thursday 30 June 2022 AT 8am held in the Boardroom

PRESENT:

Mr S Winman (Chair)

Mr Gibbs

Mr J Collins

Mr K Hardern

IN ATTENDANCE:

Mrs C Cobb

Clerk

Mr G Dallas

Assistant Headteacher

Mr R Williams

Chair of Governors

APOLOGIES:

Mr L Cobley

Ms J Moore

Mr T Hall

Mr M Sturgeon

Mrs C Hart

Mr Y Odukoya

Mr P Jennings

ACTION

1 NOTIFICATION OF ANY OTHER BUSINESS

No items were tabled under any other business.

2 DECLARATIONS OF INTEREST

Mr Winman declared he is running the leadership programme for Challenge Partners.

3 MINUTES AND MATTERS ARISING

3.1 MINUTES

The Minutes of the meeting held on 17 March 2022 having been previously circulated and were agreed and signed as a correct record of the meeting.

3.2 ACTIONS TAKEN SINCE THE LAST MEETING

The progress on the actions from the last meeting had been previously circulated, arising from the actions:

Update report on reducing carbon footprint – The Chair asked for the timeline on this? Mr Dallas responded a base strategy will be put together and come back

to the next meeting. Mr Williams also reported training is going to be organised for the FGB and this may be done in conjunction with AHS.

Outcome of parent's survey – The results were previously circulated. Overall the responses were very positive. Mr Dallas reported the SLT are reviewing communications, as a number of parents are not engaging with the Parent Portal, so reminders are being given at all events and on emails.

Staff Welfare meetings – Mr Gibbs reported he has attended a couple of meetings. There are 14 members of staff both support staff and teachers and engagement is very good. Mr Dallas also reported the school has achieved silver status in the MIND awards, which is positive. The outcome of the Wellbe survey was extremely favourable and put AGS in the top 10% of schools where staff want to work.

4 REVIEW TERMS OF REFERENCE

Approved with amendments and to be recommended to the FGB for approval.

5 STUDENT AMBASSADORS TO REPORT BACK FROM STUDENT ACTION GROUP

Keswick Hussain and Harry Blackman, Student Ambassadors came into the meeting and updated Governors on the work being undertaken by the Student Action group on ways we can improve things at AGS. An action plan has been drawn up and is being worked through, finding ways to improve the student body, diversity and how people in act in school. We are trying to find a way to allow students to be able to talk with teachers and/or their peers without feeling stupid and working hard to eliminate racial profiling. **The Chair asked Keswick Hussain what he would like the school to look like in 4 years?** Keswick responded for all students to be equal and to eliminate racism. **Governors asked how feedback is gathered?** Harry Blackman responded this is on the action list how we will gather feedback from our peers.

Chair thanked them both for coming and would like to receive an update at the spring term meeting.

The Chair asked how staff are supporting the students? Mr Dallas responded feedback is going to be given to the SLT and then an action plan, if necessary, will be drawn up.

6 STRATEGIC PRIORITIES

Mr Dallas had previously circulated an update on the progress being made on the strategic priorities:

- Further implementation of whole school welfare strategy -
- Pastoral curriculum
- Develop safeguarding and citizenship – positive sexual citizenship and positive masculinity
- Create a professional learning pathway with associated developments -

ACTION

Agenda

FGB

Agenda
spring term

		ACTION
	<ul style="list-style-type: none"> • Develop and implement an enhanced outreach plan and offer – • Further develop and enhance our Eco school's provision <p>Outreach has been the biggest challenge following the pandemic. Some 'in-reach' with primary schools has taken place and was extremely well received.</p>	
7	<p>REPORT ON BEHAVIOUR INCLUDING LOW LEVEL BEHAVIOUR</p> <p>This item was delegated by the FGB for the Committee to consider how the HM will include reporting on low level behaviour in his report to the FGB. The data report was previously circulated. Governors noted there has been an increase in sanctions applied and asked why? Mr Dallas responded Covid and being out of school for a long time has meant students in the lower years are more immature than previous cohorts and lack some basic social skills e.g. friendships. Staff work hard to enforce positive behaviour. Governors requested a trends line in the HM report on low level behaviour with commentary would be very useful.</p>	Headmaster
8	<p>REPORT STUDENT AND STAFF WELFARE AND WHERE IT MAY BE IMPACTING ON STAFF ATTENDANCE</p> <p>A report was previously circulated. Governors asked if many staff have low attendance for mental health reasons? Mr Dallas responded the number is extremely low and reference to mental health is included in the Wellbe survey. Mr Hardern reported he has undertaken a number of exit interviews and agreed to report back initially to the HM and Chair of Governors on the outcomes. Governors requested going forward the data has a baseline to help identify any trends emerging.</p>	Mr Dallas
9	<p>REVIEW OF RISK REGISTER (pertaining to the Committee)</p> <p>Governors reviewed the risks pertaining to C&D Committee and agreed teacher and support staff recruitment should be added as a risk and assessed accordingly.</p> <p>Key person risk – Head of IT and how much information is not being kept on paper.</p> <p>Mr Hardern noted a lot of the treatments refer to a policy and how do we know the policy is being followed? Mr Gibbs responded staff are asked to sign annually that they have read and understood all policies.</p>	Headmaster
10	<p>GOVERNOR ENGAGEMENT</p> <p>Mr Williams asked to have information shared on how governors can be involved with parent evenings and for booked slots to be arranged. Mr Cobley to be asked to draw up the Governor rota.</p> <p>The Chair agreed to write an article on behalf of the Governing Body on People for the Aylesburian Magazine. Article to be drafted by Mr Dallas using Welbe and Wellbeing Strategy</p>	Mr Dallas Mr Cobley Chair/Mr Dallas
11	<p>POLICIES FOR REVIEW</p>	



ACTION

- Governors reviewed and agreed the following policies should be recommended to the FGB for approval:
- RSE Policy
- Careers Policy
- Data protection for exams policy
- ITT/NQT Policy B

12 DATE OF NEXT MEETING

Thursday 20 October 2022

Thursday 26 January 2023

Thursday 15 June 2023

The meeting ended at 10am

Signed.....Date.....