School use only
Acknowledgement email sent.....
Proof of home address…….....
Copy of birth certificate ……..…
Other info proof all received ……
Proof of moving needed/received ……..
Passport copy needed/received ……....
Items missing.....

AYLESBURY GRAMMAR SCHOOL

APPLICATION FOR A SCHOOL PLACE IN YEAR 10/11 ONLY

FOR SEPTEMBER 2027

1. STUDENT'S DETAILS

Legal surname				**First name(s)**	
Date of birth	Date	Month	Year	**Current Year group**	

Please include a copy of your child's birth certificate with your application. If your child does not hold a British passport, please provide a copy of his passport, showing the relevant pages to prove that he has indefinite leave to remain in the UK.

Normal Home Address of Child **(This is the address at which the child normally lives – see guidance notes)**	
Postcode	

The address on the application form above should be your son's normal home address at the time of application. Please include a Council Tax statement or utility bill showing appropriate usage to show you currently live at the address given. If you will be moving to the area and will be resident in September 2027, please attach proof of moving, such as a letter from an estate or letting agent, or a letter from an employer.

Name of current (or most recent) school	
Name of Headteacher	
Address of school (including postcode)	
School telephone number	

2. YOUR DETAILS

The first part of this section should be completed with the details of all the parent(s)/carer(s) living at the address shown in Section 1 **who have parental responsibility** for the child. You may also give us details of any other adult who has parental responsibility for the child.

You may find the following information regarding parental responsibility useful: 'If a father is not married to a child's mother, it may only be the mother who has responsibility for the child in law. This is automatic, from the birth of the child. The father may not have parental responsibility automatically and can only acquire it by the mother giving it to him, or by the court ordering it.'

Name(s) of parents/carers living at home address above (including relationship to child)	Mr/Mrs/Miss Ms, Dr etc	First Name	Surname
Main email address for use regarding this application (please print clearly)			
Home/Daytime telephone number (including STD code)			
Main mobile number for use regarding this application (please state whose number this is)			
If another adult has parental responsibility but does not live at the same address as the child, please provide their name and address			

3. OTHER INFORMATION

For this section, please see the notes, at the end of this form, for further guidance and clarification. This information is used to apply over-subscription rules if more children qualify than places available. It has no influence on us determining your son's suitability to test.

a)	**Does the child hold an EHC plan which names Aylesbury Grammar School?** If yes, or if they are currently undergoing assessment please indicate which local authority is involved	**YES/NO (please delete as applicable)**

b)	**Is the child 'looked after' or been previously 'looked after' by a local authority?** If yes, then please name the local authority If your child is supported by a Social Worker please give us their name and contact details.	**YES/NO**
c)	**Is the child eligible for free school meals?** If yes, then please provide evidence of this entitlement.	**YES/NO**
d)	**Is the child currently in receipt of wider Pupil Premium funding?** If yes, then please provide evidence of this from the current school	**YES/NO**
e)	**Does the child have any siblings currently attending Aylesbury Grammar School?** If yes, then please give details of sibling's name and date of birth.	**YES/NO**
f)	**Does the child have any siblings currently attending Aylesbury High School?** If yes, then please give details of sibling's name and date of birth.	**YES/NO**
g)	**Does the child have any siblings who have previously attended Aylesbury Grammar School?** If yes, then please give details of sibling's name, date of birth and years attended.	**YES/NO**
h)	**Does the child have any exceptional medical or social needs which can only be met at Aylesbury Grammar School?** If yes, then you **must** provide written evidence from a doctor, social worker, educational welfare officer or other appropriate person.	**YES/NO**

Further information you may wish to provide (e.g. any exceptional circumstances):

Is there anything else you think we need to know to process this application?

4. CHECKLIST OF ENCLOSED DOCUMENTS

	Included	Not Applicable
Copy of birth certificate	☐	
Passport copy if not an UK Citizen	☐	☐
Proof of home address	☐	
Proof of moving if not currently resident in area (if applicable)	☐	☐
Proof of eligibility for Free School Meals (if applicable)	☐	☐
Proof of exceptional medical or social needs (if applicable)	☐	☐

5. PARENT/CARER DECLARATION

I certify that I have parental responsibility for the child named in Section 1, and that this application has the agreement of all parents/carers listed in Section 2.

I confirm that the information I have provided is to the best of my knowledge correct and up to date. I understand if I give any false or deliberately misleading information on this form and/or supporting papers or withhold any relevant information, this may lead to the withdrawal of an offer of a school place for my child.

I hereby authorise Aylesbury Grammar School to contact my child's previous school.

Signature of Parent/Carer: _____ Date: _____

GUIDANCE NOTES:

Section 1

Normal home address

For admission purposes this must be a residential property that is your child's only or main residence. It cannot be an address at which your child may sometimes stay or sleep due to your domestic arrangements. The property must be owned, leased or rented by the child's parents or person with parental responsibility. A child's normal home address is where they spend most of the week, unless it is accommodation at a boarding school. To avoid doubt where a child lives with parents/carers (with or without parental responsibility) whether for part of a week, or month, the address where the child lives will be determined by confirmation of the registered address to which Child Benefit is currently being paid.

Section 3

a) SEND & EHCP

This is a document written by the local authority detailing the needs that a child has in learning at school, and the measures which the school will take to help them. Children who qualify and who have an Educational Health and Care Plan (EHCP) will be admitted prior to the application of the admission rules.

b) Looked after children

Looked after or previously looked after means children who are currently or have, at any stage of their lives, been in public care (as defined more fully in the School Admissions Code).

d)-f) Siblings

A Sibling is a brother or sister. For admission purposes, we mean one of two or more individuals who have one or more parents in common, or any other child (including an adopted child) who permanently lives at the same address and for whom the parent also has parental responsibility.

g) Exceptional needs

These will only be considered if evidence is provided. If you think your child has a disability as defined in the Equality Act 2010 and you have decided on your application with this in mind, please give us more details. Add a separate sheet if necessary.